



## Minutes of Committee Meeting held at The Lamb

Date: Wednesday 15<sup>th</sup> June

### Attendees & Apologies (as indicated below):

Committee Officers	Y/N	General Committee	Y/N	Staff	Y/N
Robert Swindells-Chairperson	N	Jane Holding	Y	Ann Darlington	Y
Toni Brookshaw - Secretary	Y	Rebecca Jackson-Jones	N	Jackie Herring	Y
Steve Bell – Treasurer	N	Siobhan Brown	N		
		Sarah Morland	N		
		Sam West	N	Others	
		Dawn Price	N	Margaret Trott	N
		Helen Dunnett	Y	Debbie Reyland	Y
		Liz Driver	Y		
		Sian Parry	N		
		Lisa Parry	N		
		Mark Williams	N		

**Apologies:** Rob Swindells, Sarah Morland, Siobhan Brown, Dawn Price, Steve Bell, Sian Parry, Sam West

### MINUTES / ACTIONS: -

#### 1. Minutes of previous meeting and any matters arising (RS)

- Jane proposed, Liz seconded.
- Toilet is fixed!

#### 2. Update on financial situation (DR/SB)

- Should break even.
- Buying some equipment, and some additional costs from recruiting extra staff.
- Almost full now and in September – lots of 3 year olds.
- Applied for a grant for learning journeys – Yorkshire Building Society looks positive, so fingers crossed!

#### 3. Update on admissions (DR)

- 7 spaces at present.
- 27 3 year olds for September, 11 2 year olds.
- We are filling up!

#### 4. Feedback from staff (AD)

- New staff for September – Kay Parkinson currently undergoing the welcome process. Caryl working additional hours. 2 possibilities for the domestic role, although this is under review until certain of numbers for Monday. One candidate also has Level 3 qualification.
- Uniforms for staff - £7.99-£8.60 per polo shirt, possibly need 22 shirts. New uniform for pupils needed.
- 28<sup>th</sup> June leavers photo - £5 for 5X7 print. Robin to print.
- Sports Day 7<sup>th</sup> July – no reserve date. Need help setting up, and taking photo orders (£2 for first and £1 for each additional). Robin to print.
- Printer – had a quote for a new one Ann still looking into it. TB to forward printer details on.



- New resources are being collected by Ann - £77.50.
- Need sand, 4 bags (Jane to check Aldi).
- Ann to review the online learning journey.

#### **5. Update on fundraising (TB)**

- Worm charming – Sarah has a rocking horse we can use as a prize (guess the name of the horse!) at the events.
- Debbie has published the rota for volunteers – thank you! Debbie will contact people if we decide not to go ahead on the day due to weather!
- Rose Queen rota out as well – thank you!
- Raffle for Sports Day – any donations for prizes would be welcome.

#### **6. AOB**

- Foam tiles for the sandpit – is this viable (eg safety and wear and tear)?
- Church – still totally unknown if the building will be going ahead this summer.
- Toni and Debbie to chase Willaston Primary regarding future plans.
- Toni to produce calendar for next year.

**Meeting ended – 9.15pm**

**Next meeting – TBA**