



Minutes of Annual General held at Willaston Pre-school

Date: Wednesday 16th March 2016

Attendees & Apologies (as indicated below):

Committee Members	Y/N	General Committee	Y/N	Staff	Y/N
Robert Swindells-Chairperson	Y	Jane Holding	Y		
Toni Brookshaw - Secretary	Y	Siobhan Brown	Y	Jackie Herring	Y
Sam West – Health & Safety	N	Sarah Morland	N		
Steve Bell - Treasurer	Y	Rebecca Jackson-Jones	N		
Ann Darlington - Ofsted	Y	Helen Dunnett	Y	Others	
		Liz Driver	Y	Debbie Reyland – Administrator	Y
		Dawn Price	Y		
		Sian Parry	N		
		Lisa Parry	N		
		Mark Williams	N		

Apologies: Sarah Morland, Sam West

MINUTES / ACTIONS: -

1. Welcome and introductions

2. Chairpersons Report

- See attached report.
- The committee extend their thanks to Rob for his hard work and commitment to the Pre-school.

3. Finalised accounts

- Last year was difficult, despite fundraising, but we got through it!
- The costs that came with 2 year olds provided a challenge, but this has been a success.
- There has been a turnaround this year, with only a small loss projected (this is largely due to first aid costs).

4. Supervisors Report

- See attached report.
- The committee extend their thanks to all of the staff for their hard work and dedication this year.
- We also thank Ann and Jackie for their excellent leadership.

5. Fundraising

- We have not done as much fundraising as we have done previously, and are focussing on four main events: Worm Charming, Rose Queen Fete, Sports Day and the Christmas Party.
- Pennies in Pots also still popular!
- Stikins, Easyfundraising.

6. Questions from parents

Things to consider for the following meeting:

Sept 2017 – 30 free hours coming in. This has implications on staff and premises opening.
 Budget for next year – fees and staff wages.
 Moving of premises.
 Introducing a deposit and a late collection fee.

Next meeting: 13th April 2016