

**Minutes of AGM held at Willaston Pre-School**  
**Date: Wednesday, 27 March 2019**

**Attendees & Apologies**

<b>Committee Officers</b>	<b>Y/N</b>	<b>General Committee</b>	<b>Y/N</b>	<b>Staff</b>	<b>Y/N</b>
Di Morrison – Chair	Y	Betsy-Anne Maher	N	Jackie Piaf	Y
Dominique Helmoe-Larson – Vice Chair	Y	Kathryn Varo	N	Jackie Herring	Y
Jo Barrow - Secretary	Y			<b>Others</b>	
Fiona Wainwright - Treasurer	Y			Debbie Reyland	Y
				Kayleigh West	N
				Caryl Freeman	Y

**MINUTES/ACTIONS**

**1. Welcome and introductions (DM)**

**2. Chairperson’s Report (DM)**

Di thanked everyone involved in the Pre-School for their hard work during the year, particularly the staff and DR. See attached Report.

**3. Finalised Accounts (DR/FW)**

Year ended 31 August 2018 accounts show a small loss. Admission numbers are buoyant – which should translate to a stable financial position dependent upon externally imposed costs.

There are increasing costs which need to be managed. Most places are funded. There is a need to increase the cost of lunch club and snacks to increase revenue.

On the whole there is a stable situation with no cause for concern.

**4. Supervisor’s Report (JP)**

JP talked about her background in mainstream nurseries. She very much enjoys her work and the support of an amazing staff.

She has introduced gentle changes, for example, 20 mins each day of phonics for each child.

Some children are writing sentences.

They are following the Numicon system in Maths teaching and the 40 to 60 month curriculum for early years (i.e. from about 3.5 years up to 5 years old).

40 to 60 month curriculum for early years

## **5. Fundraising**

The Pre-School raised £3,500 last year by targeting others as well as parents which was a very useful contribution to funds. Parents have been generous with their donations to Pre-school.

The Zochonis Charitable Trust donated £2,000 to us in December 2018 for the Paediatric First Aid course undertaken by staff in February 2019.

The Worm Charming and Pennies in Pots were mentioned as having raised funds.

Overall, the fundraising situation is good.

## **6. Committee organisation**

All posts on the Committee have now been filled. In response to a request for more parent representation, Faye Cooke and Lisa Chivers offered their services and will be invited to attend the next Committee meeting on 2 May.

## **7. Questions from parents**

A parent asked about the possible merger between the Pre-School and the Primary School. The Primary School wants to open a Pre-School on its premises but no decision has yet been made although discussions are ongoing with us and with the local authority. The Primary School would need an additional building if it were to go ahead. The local authority is obliged to provide places for Pre-School children but the Primary School would struggle to demonstrate an adequate demand whilst our Pre-School meets local needs. Our building is not purpose-built and a new building would be a great improvement.

DM pointed out that feedback on any issue from parents and children is always welcome.