

**Meeting MINUTES:** Committee **Date:** 7 March 2024 8pm

**At:** Willaston Pre-school, St Johns Methodist Church Hall

### Attendees & Apologies

Committee Officers	Y/N	General Committee	Y/N	Staff	Y/N
Chris Taylor – Chair	Y	Alice Niemczyk	N	Jacqui Piaf	Y
		Molly Mannion	N	Jackie Herring	N
Ruth Chesters - Treasurer	N			Caryl Freeman	N
Rachel Bridgett – Vice Chair	N			Others	
Alexis Hesketh - Secretary	N			Debbie Reyland	Y

**Apologies: CS, JH, AN, RB, AH**

#### 1. Welcome & Introductions

CT welcomed all to the meeting.

#### 2. Admissions

Situation as at 2 Mar. Overall 97% full. Since then all spaces now booked.

	Morning		Afternoon		Hot lunches
	% full	Spaces	% full	Spaces	
<b>Monday</b>	96	1	90	2	6
<b>Tuesday</b>	96	1	100	0	5
<b>Wednesday</b>	96	1	100	0	6
<b>Thursday</b>	96	1	100	0	5
<b>Friday</b>	100	0	97	1	7

#### Waiting list

Two new starters for Sept 2024 (2 year old)

Committee agreed to following Weston's term dates for 2024/25:

<b>Term</b>	<b>Break up</b>	<b>Return</b>
Autumn start		Tuesday 3 <sup>rd</sup> September
Autumn Half-term	Friday 25 <sup>th</sup> October	Monday 4 <sup>th</sup> November
Christmas	Thursday 19 <sup>th</sup> December	Monday 6 <sup>th</sup> January 2025
Spring Half term	Friday 14 <sup>th</sup> February	Monday 24 <sup>th</sup> February
Easter	Friday 5 <sup>th</sup> April	Tuesday 22 <sup>nd</sup> April
NB Easter Monday 21 <sup>st</sup> April, May Day 5 <sup>th</sup> May		
Summer Half-term	Friday 23 <sup>rd</sup> May	Monday 2 <sup>nd</sup> June
Summer Break	Friday 18 <sup>th</sup> July	TBC

### **3. Finances**

**Year ended 31 August 2023** – surplus of just under £5,000. Clean audit report.

So far this year (y/e 31 Aug 2024) – small deficit at Easter caused by SEN overrun (although we should be receiving a small pot shortly re another child). Probably small deficit for the year overall depending on SEN funding. Free funding from April will rise by 5.02% for 3 year olds.

Committee agreed a 6% pay rise for all staff from April 2024.

### **4. Premises**

Computer working fine now with new charger cable.

Jeff has moved the doorway to the barn.

Giffgaff phone is a much cheaper option.

### **5. Staffing and pre-school issues**

JP is finding the course very interesting and instructive for practice.

Date of next meeting: April/May 2024