

AGM MINUTES: Committee **Date:** 14th November 2024 8pm

At: Willaston Pre-school, St Johns Methodist Church Hall

Attendees & Apologies

Committee Officers	Y/N	General Committee	Y/N	Staff	Y/N
Chris Taylor – Chair	Y			Jacqui Piaf	Y
Rachel Bridgett – Vice Chair	Y			Jackie Herring	Y
Ruth Chesters - Treasurer	N			Caryl Freeman	Y
Alexis Hesketh – Secretary	Y			Others	
Molly Mannion – Health and safety	N			Debbie Reyland	Y

1. Welcome & Introductions

CT welcomed all to the meeting.

2. Chairperson's report

CT provided a report (attached) outlining the successes that Pre-School have been able to achieve, including the training that staff have undertaken this year. There have been lots of things to celebrate this year and we should be proud of the achievements this far.

3. Accounts (DR)

DR provided an overview of the accounts (full report attached). Pre-school had a surplus of £5000 at the end of the year, which is a helpful buffer. Audit is due for January 2025. The hot lunches offer is proving very popular, as are the longer hours. This has meant that because children are staying for longer days, it allows finances to become more sustainable. It can also lead to children having more time with staff and not having to rush to complete their learning. DR reported that Pre-school has a healthy reserve of £22,000 and a strong balance sheet.

September 2025 – due to the change in funding, it now means that all children will receive 30 funded hours from the age of 9 months. The result for 2025 will depend

on the number of children in Pre-School and SEN funding coming through from Cheshire East.

4. Supervisor's report

JP provided an overview of what Pre-School have been able to achieve (full report attached). JP and CF have created a curriculum which fits with the needs of the children but also allows for planning time for staff. The curriculum builds on baseline assessments and next steps as well. There is a strong link to learning through nature and the children will be outside/in the community for at least 4 weeks of the half term.

Lots of activities and events lined up. This includes a reading week and the Christmas show.

SEN Children – there is a large number of children with SEN at Pre-School. This places its own challenges, primarily with the LA not releasing money for the needs of the children. Staff are able to meet the needs of the children and this has been helped by the curriculum but also the qualifications that staff have recently undertaken.

Qualifications:

CF – Level 5 Management in Early Years is being undertaken

Harriet – NVQ Level 3 in Early Years achieved

Sarah – Qualification due to be completed in Jan 2025

JP – Early Years SENCo qualification

Pre-school also have a lot of lifelong learners. This adds to the richness of experience that the staff provide.

Staff:

Dianne has retired

Ursula has moved away from childcare

5. Committee organisation

The following were voted onto the committee as general members subject to completing the DBS/EY2 process:

Abigail Bevan

Duncan Bevan

Abigail will become an authorised bank signatory.

Since the last AGM, RB has taken on the role of Vice Chair and AH has taken on the role of Secretary.